

AGENDA

Meeting: Southern Wiltshire Area Board
Place: Whiteparish Memorial Centre, Whiteparish, Salisbury SP5 2RG
Date: Thursday 8 September 2022
Time: 7.00 pm

Including the Parishes of: Alderbury, Allington, Britford, Cholderton, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Idmiston, Landford, Laverstock & Ford, Newton Tony, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterbourne, Winterslow..

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Alexander (Senior Democratic Services Officer), direct line 01722 434560 or email lisa.alexander@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Richard Britton, Alderbury and Whiteparish
Cllr Andrew Oliver, Old Sarum & Lower Bourne Valley (Vice-Chairman)
Cllr Richard Clewer, Downton and Ebbles Valley
Cllr Zoë Clewer, Redlynch & Landford
Cllr Ian McLennan, Laverstock
Cllr Rich Rogers, Winterslow & Upper Bourne Valley (Chairman)

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Welcome and Introductions	7.00pm
2 Apologies	
3 Minutes (<i>Pages 1 - 12</i>) To approve and sign as a correct record the minutes of the previous meeting held on Thursday 26 May 2022.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements To receive Chairman's Announcements	
6 To note the written reports and updates in the agenda pack or distributed on the night (<i>Pages 13 - 22</i>) <ul style="list-style-type: none"> • Wiltshire Council Updates: <ol style="list-style-type: none"> 1. Area Board Briefing Note 2. Building Bridges 3. Post 16 Skills & Partnership Officer • Wiltshire Centre for Independent Living • BANES Integrated Care Board Update • Current consultations: https://wiltshire-consult.objective.co.uk/kse/ 	
7 Matters of Community Wide Interest (<i>Pages 23 - 36</i>) <ol style="list-style-type: none"> a) Parish Councils and Community groups b) Community Policing – local issues and priorities. Inspector Tina Osborn. (written update attached) c) Fire & Rescue – District Commander Chris Wood (written update attached) 	7.15pm

8 **Area Board Funding** (Pages 37 - 40)

7.25pm

To consider any funding requests as set out in the attached report and summarised below:

Officer: Karen Linaker, Strategic Engagement & Partnership Manager

Ref	Grant Information	Amount requested
ABG772	Downton PC - Downton United Nations International Day of Older Persons Total project £500	£350
ABG744	Downton PC - Pop Up Youth Café Total project £750	£500
ABG747	Alderbury PC - Aldebury Summer Activity Sessions Total project £700	£350

Links to each application can be found in the report

9 **Dogs, a Parish experience** (Pages 41 - 46)

7.35pm

An update on the Dog Warden Service and the role of the team, in response to parish feedback.

Officer: Claire Francis, Public Protection Team Leader

10 **Area Board Work Plan Update** (Pages 47 - 52)

7.55pm

An update from Karen Linaker, Strategic Engagement & Partnerships Manager, to include:

- Communications
- Make a Friend Be a Friend
- Healthy Schools
- Environment

11 **Local Highways and Footpath Improvement Group (LHFIG) Update** (Pages 53 - 72)

8.10pm

To provide an update on the proposed ETRO scheme for Church Road, Laverstock.

The Board is also asked to note the minutes and consider any recommendations for funding arising from the last LHFIG meeting held on 17 August 2022 as detailed in the attached report.

Recommendations for funding:

- 4e - £1867.50 -Britford PC, Installation of NAL sockets for SIDs
- 4h - £1736.25 - Laverstock & Ford PC, Introduction of waiting restrictions in Sherbourne Drive
- 4i - £3000.00 - Alderbury PC, Introduction of waiting restrictions at various locations

12 **Close**

8.30pm

Future meeting dates (7-9pm):

- 17 November 2022
- 23 February 2023

Area Board Funding deadlines are 4 weeks prior to the meeting date. Contact karen.linaker@wiltshire.gov.uk for further information.

MINUTES

Meeting: Southern Wiltshire Area Board
Place: Alderbury Village Hall
Date: 26 May 2022
Start Time: 7.00 pm
Finish Time: 9.13 pm

Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer),(Tel): 01722 434560 or (e-mail) lisa.alexander@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rich Rogers (Chairman), Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Britton (Chairman), Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Clewer, Cllr Zoë Clewer, Cllr Ian McLennan and Cllr Rich Rogers

Wiltshire Council Officers

Karen Linaker, Community Engagement Manager
Lisa Alexander, Senior Democratic Services Officer

Partners

Wiltshire Police – Inspector Tina Osborn

Total in attendance: 35

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
58	<p><u>Election of a Chairman for 2022/23</u></p> <p>The Democratic Services Officer called for nominations for Chairman.</p> <p>Cllr Andy Oliver nominated Cllr Rich Rogers. This was seconded by Cllr Zoe Clewer.</p> <p>As there were no other nominations:</p> <p><u>Decision</u> Council Rich Rogers was elected as Chairman of Southern Wiltshire Area Board for 2022/23.</p> <p>Cllr Rogers in the Chair.</p>
59	<p><u>Election of a Vice-Chairman for 2022/23</u></p> <p>The Chairman called for nominations for Vice-Chairman for 2022/23.</p> <p>Cllr Rich Rogers nominated Cllr Andy Oliver, this was seconded by Cllr Richard Clewer.</p> <p>As there were no other nominations.</p> <p><u>Decision</u> Councillor Andy Oliver was elected as Vice-Chairman of Southern Wiltshire Area Board for 2022/23.</p>
60	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
61	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire & Rescue - District Commander Chris Wood
62	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting held on 10 February 2022, were agreed as a correct record and signed by the Chairman.</p>

63	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
64	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • Thanks were given to the outgoing Chairman, Cllr Richard Britton for his contribution as Chairman of the Area Board since 2009. Cllr Britton in response congratulated the new Chairman on his appointment and looked forward to continued work with the Area Board. • Thanks were also given to Station Manager Matty Maggs who had recently retired from the Fire Service, for his work with the Board.
65	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the information items available in the pack or via online links, which included:</p> <ul style="list-style-type: none"> • Fire & Rescue Service • Wiltshire Council Updates <ul style="list-style-type: none"> i. Taxi Driver Recruitment ii. Solar Together Wiltshire • Healthwatch Wiltshire • Clinical Commissioning Group (CCG) • Current consultations: http://www.wiltshire.gov.uk/council/consultations.htm
66	<p><u>Matters of Community Wide Interest</u></p> <p><u>Parish Councils and Community groups</u> There were no updates.</p> <p><u>Community Policing – local issues and priorities</u> Inspector Tina Osborn gave a verbal update in addition to the written update in the agenda pack. Some of the main points included:</p> <ul style="list-style-type: none"> • A current focus on non-dwelling burglaries, due to recent thefts of machinery and tools from garages, sheds and outbuildings. Targeted patrols in some areas. • Bike marking events had been taking place with a further event planned in Alderbury in June. • Cross border work with other forces continued to identifying suspects • People were urged to report anything suspicious, on 101 or 999 depending on the level of urgency

	<ul style="list-style-type: none"> • Engagement sessions had taken place in Downton following reports of antisocial behaviour, which had now reduced. Work would continue in other areas. • People were also urged to immediately report sightings of off road bikes ridden across byways, in order to have a better chance of catching riders in the act. • School visits were taking place to tackle knife crime. • Officer visibility in community hubs and locations were taking place regularly, new locations included West Dean, Winterslow and Nomansland. • There had also been a rise in Catalytic convertor thefts across the area – <p>Questions and comments included:</p> <ul style="list-style-type: none"> • Cllr Richard Clewer thanked Tina and her team for the work, in particular on the current issues in Downton, noting that the efforts had been noticed within the community and good progress had been made.
67	<p><u>Area Board Review</u></p> <p>The Community Engagement Manager, Karen Linaker gave a presentation on the new changes made to Area Board processes, following a recent countywide review. Some of the main points included:</p> <ul style="list-style-type: none"> • First review of Area Boards since formed in 2009 • Updated documentation and policies • Looked at local priorities, working groups and investment of grant funding • Boards would now set up to 5 local priorities and allocate a Lead Councillor for each. • Funding application process updated – projects to align with priority areas and business plan • New Grant Assessment Panel & Escalation Process • Revised Grants Criteria & CEM Delegated Authority • New Area Board Handbook available online • Engagement events – (last one held on 24 April) • 4 Business meetings per year <p>Questions and comments included:</p> <ul style="list-style-type: none"> • How would applicants identify the priorities, as there had been a lack of participation with the parishes in forming those? <u>Answer:</u> KL- When priorities were set last year, they were chosen through data which came out of the Strategic needs survey – group workshops were held with interested parties. During covid these were held online and resulted in the Board forming a set of priorities. Tonight, the aim was to pause, take stock and start work on 4 new priorities. There was also a

	<p>link to the Council’s Business Plan available. The reason the process had been tightened up to tie the priorities and Business Plan together was due to the financial strain and reduced budgets available. This process would help us to make sure the money spent was focused on the priorities identified by the community.</p>
68	<p><u>Local Priorities and Appointments of Lead Members</u></p> <p>The Chairman set out the movement to work in line with the work plans identified priorities, with further engagement with community groups and residents.</p> <p>Karen Linaker, Community Engagement Manager outlined the Local Priorities and Appointment of Lead Members report, attached to the agenda.</p> <p>Karen ran through some of the previous year’s themes, actions and work carried out by the Board, community groups, Members and partners.</p> <p>The Priorities were led by data evidence and community insight. including:</p> <ul style="list-style-type: none"> • Wiltshire’s Joint Strategic Needs Assessment • Citizen’s Advice Wiltshire latest report • Wiltshire Community Foundation priorities report • Wiltshire Council’s New Business Plan • Wiltshire Council’s new Climate Strategy and Natural Environment Plan • Insight from our local project work, engagement with health and social care partners, parish councils, voluntary and community sector organisations, schools, residents and many others <p>The Board considered the proposed 4 New Local Priorities, which were</p> <p>Environment – start and support new Environment Group, and appoint a councillor lead</p> <p>Young People – continue to implement and further strengthen the new Rural Youth Outreach Project and appoint a councillor lead</p> <p>Health & Wellbeing - support and facilitate a range of projects and activities for older people and vulnerable adults and appoint a councillor lead</p> <p>Thriving Economy - map business operating in the S. Wilts Community Area and strengthen engagement with them and appoint a councillor lead</p> <p>The Chairman noted that the proposal was to identify lead AB members to take on each of the priority areas.</p> <p>The Board then discussed the proposed priority areas, noting previous</p>

	<p>challenges in drawing in the collaboration of the business community and as such questioned the priority area of ‘Thriving Community’. It was also noted that Thriving Economy was not shown in the data as an area of concern.</p> <p>Suggestions on continuing to work with thriving parishes and focusing on how to better communicate and work better collaboratively.</p> <p>Support for a focus on vulnerable communities and young people was favoured.</p> <p>The Board agreed to focus on 3 priorities at the present time and to develop a fourth when appropriate.</p> <p><u>Decision</u> The Southern Wiltshire Area Board agreed to:</p> <ul style="list-style-type: none"> • Acknowledge the progress update from the 2021/22 local priorities work. • Consider the report along with its appendices and decide upon the priorities it wishes to focus on in the coming year. • Appoint any required working groups in relation to the priorities. • Appoint a councillor leads for each of the selected priorities, as below: <ul style="list-style-type: none"> ○ Environment – Cllr Andy Oliver ○ Young People – Cllrs, Ian McLennan & Zoe Clewer ○ Health & Wellbeing – Cllr Richard Clewer
69	<p><u>Outside Bodies and LHFIG Appointments 2022/23</u></p> <p>The Board noted the report and considered the Outside Bodies and non-priority working groups as listed in the appendices.</p> <p><u>Decision</u> The Southern Wiltshire Area Board agreed to:</p> <ul style="list-style-type: none"> • Appoint Cllr Richard Clewer to the Outside Body as set out at Appendix A; • Agree to reconstitute and appoint Cllr Rich Rogers to the LHFIG as set out in Appendix B; and • To note the Terms of Reference for the LHFIG as set out in Appendix C
70	<p><u>Amesbury - Porton - Salisbury cycle route project Update</u></p> <p>Karen Linaker, Community Engagement Manager gave an update on the Project, some of the main points included:</p> <ul style="list-style-type: none"> • Met with key officers & partners –to discuss scoping and delivery of the cycle route.

	<ul style="list-style-type: none"> • Proposed a mainly off road to link for the villages and the Porton business site. • Huge task which would require a substantial amount of funding • Transport feasibility study would be carried out by Sustrans <p>Cllr Oliver noted that there was a good level of engagement from parishes, cllrs, the Porton Science Park, Public Health England and DSTL.</p>
71	<p><u>Rural Youth Outreach Project Update and Year 2 funding request</u></p> <p>The Board received an update from Karen Linaker, Community Engagement Manager and noted the report which included recommendations for funding, to extend the project into its second year.</p> <p>There were hopes for a new youth club in Alderbury, Winterslow had held its first pop-up youth event which had resulted in 8 volunteers being signed up and 40 young people attending.</p> <p>Downton would require a multifaceted approach with further work over the summer months. Bourne Valley Villages would have an event in July at Hazel Hill Wood.</p> <p>Some of the main points included:</p> <ul style="list-style-type: none"> • Improved engagement with young people, targeting a reduction in isolation of young people in rural areas. • Identification of young people with issues around mental health, educational attainment and physical health issues and signposting to appropriate activities and support. • Increased and strengthened community led activity provision, with stronger communication channels between providers and partners across the communities • Alderbury, Winterslow, Downton, Bourne Valley villages, Redlynch, Old Sarum/Longhedge, Landford, Whiteparish, West Dean featured in phase 1 “listening tours” • Alderbury, Winterslow, Downton and Bourne Valley villages prioritised for phase 2 (pop up youth nights, fun trips out, detached youth work, new and renewed youth groups) <p>The Chairman noted that there had been a lot of good work over last year involving Community First and Katrina Whatson & team. Momentum was key to keep the enthusiasm rolling. With a good number of volunteer providers carrying out good work to support our youth activities. He urged all to support and make</p>

	<p>better use of the excellent networks already in the communities.</p> <p>Questions and comments:</p> <ul style="list-style-type: none"> • Cllr R Clewer - This is making good headway, but not sure if there is a permanent life span. • Old Sarum and Longhedge are in top 4 – what does that mean? <u>Answer:</u> We would need to take stock and when we review how well we had done, the Board would figure out which could be prioritised out of list shown in appendix 2. We do try to commission other things alongside the youth clubs. Other Boards do have charity youth provision such as Seeds4success. <p>The Board considered the recommendation as set out in the report.</p> <p>Decision The Southern Wiltshire Area Board:</p> <ul style="list-style-type: none"> • Noted the update on work during phase 2, and; • Agreed to earmark £5,000 from the 2021/22 Area Board Youth Budget to build a fund to enable the Rural Youth Outreach Project to continue for a further year, based on emerging detail in appendix 2 of the published report.
72	<p><u>Area Board Funding 2022/23</u></p> <p>The Area Board noted the funding budgets for 2022/23, shown on the presentation as:</p> <ul style="list-style-type: none"> • Community Area Grants (CAG) - £22,642 • Young People (YP) - £19,321 • Health & Wellbeing (H&W) - £7,700 <p>The new rules for funding, as set out in the previous agenda item on the Area Board Review were noted.</p> <p>Applications were set out in the report attached to the agenda and applicants present were invited to speak in support of their projects, followed by an opportunity for any questions.</p> <p><u>Downton Bowling Club</u> Chris Parry & Alan Walters introduced the application for £3470 (CAG) towards a club mower.</p> <p>The applicant confirmed they would provide 50% of the total project cost and that any additional parts for the mower would be purchased by the club.</p>

The club membership included players from 8 – 92 years old and promoted the 'We stay active' element of the council's Business Plan.

The club promoted engagement with residents who may not otherwise be going out or partaking in activities of engagement.

Decision

Downton Bowling Club was awarded £3470 from the CAG budget for 2022/23.

Reason

The application met the Grants criteria 2022/23

Alderbury Village Hall Management Committee

Michael Huntley introduced the application for £1500 (CAG) towards an industrial dishwasher for the hall.

The Hall had received a high standard of refurb and had started to receive enquiries for larger events. The lack of a suitable dishwasher would restrict hire of events/weddings.

The Parish Council was contributing £750.

The demands on the reserves due to additional projects and extensive further works were explained.

The applicant was a registered charity, the parish council owned the hall.

The application met the 'Supporting thriving communities' element of the Council's Business Plan and the hall supported the local vulnerable and elderly.

Decision

Alderbury VHMC was awarded £1500 from the CAG budget for 2022/23.

Reason

The application met the Grants criteria 2022/23

Alabare Christian Care & Support

Nicky Cushing introduced the application for £1000 (H&W) towards the 'Somewhere to go Salisbury' project.

The application had been deferred at the last meeting to allow time to clarify the position on double funding. It had been confirmed that the applicant was able to apply for funding.

The other point raised, had been whether the community area would benefit specifically from the project, the applicant noted that whilst it was difficult to predict who would use the service over the next 12 months, it was open to all.

Cllr Richard Clewer noted that there was undoubtedly demand for the service

across the area, and on balance it was a benefit and in line with the criteria

Decision

Alabare Christian Care & Support was awarded £1,000 from the CAG budget for 2022/23.

Reason

The application met the Grants criteria 2022/23

Silver Salisbury Group

Irene Kohler introduced the application for £900 (H&W) towards the 2022 Downton & Surrounding villages project.

This was a continuation of a project which ran in the autumn and aimed to alleviate isolation and loneliness of older people. The project now aimed to extended programmes in outlying villages to Salisbury and would include a spring newsletter, sample activities free or low cost, taster sessions of ongoing activities and publication in the Downton Newsletter.

The project aligned with the AB priority number 4, however as it was a revenue grant, the process had changed since 2021/22.

The CEM explained that some applications had been received prior 16 May 2022, when the decision had been made on the changes of the rules for Area Board funding and asked whether this application could be considered under the old rules.

Cllr Richard Clewer clarified that the new rules for Area Board funding would need to be adhered to from the start of the 2022/23 cycle of Area Board across the county, therefore this application and all others on the agenda would need to be subject to those new rules, regardless to when they were received.

The application did not meet the criteria on a maximum of 25% of payment in kind and as such the recommendation for funding should only be a maximum of £500.

The Board voted on the motion to award in full. The motion failed.

The Board then voted on the motion to award £500 in line with the new funding criteria.

Decision

Silver Salisbury Group was awarded £500 from the CAG budget for 2022/23.

Reason

The application met the Grants criteria 2022/23

West Dean PC

Melanie Camilleri introduced the application for £2980 (H&W) towards the River

Dun & Wildlife project.

The applicant confirmed that the parish council would contribute £1500, and the neighbouring parish of West Titherley (Hampshire) had been approached to match that contribution of £1500.

Cllr Richard Clewer noted that the project had applied for Health & Wellbeing funding, which was revenue, yet the project included capital elements, and the new rules prevented a parish council from applying for capital funds.

The applicant explained that they had not been aware of a change to the rules, noting that the demographic of the village, was that it had an aging population which was why it was voluntary work, some of them had failing health and so the project required using professional people.

Cllr Zoe Clewer drew attention to the grant funding directory and suggested that there may be some other avenues for funding through that.

With regards to the flooding issues, the application was advised to make contact with the Environment Agency, as they had the ability to help with flooding schemes.

As a council we needed to make sure that monies spent on capital was actually capital spend, if there was a way of structuring it as flood works then that would be capital, please work with Karen to see a way forward

The motion of refusal was voted on.

Decision

The application from West Dean PC was Refused

Reason

The application did not meet the criteria for revenue funding.

Alderbury Explorer Scout Unit

Adrian Baker introduced the application for £670 (YP) towards the purchase of tents and for an external provider of adventure activities.

The Board noted that it would only be able to consider up to £500 due to the new rules.

The applicant asked whether he would be able to split the application in to 2 tranches, one for funding for the 4 tents and a separate one later in the year for the activities. This was confirmed as acceptable and so the board then considered the request for the tent aspect only, which totalled £420.

Decision

Explorer Scouts was awarded £420 from the purchase of 4 Tents for 2022/23.

	<p>Reason <i>The application met the Grants criteria 2022/23.</i></p>
73	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Report</u></p> <p>The Board noted the minutes from the last LHFIG meeting held on 4 May 2022, and considered the recommendations for funding, detailed in the Report.</p> <p>Decision</p> <p>The Area Board agreed to award LHFIG funding to the schemes as listed below:</p> <ul style="list-style-type: none"> • 5a - £562.50 – A345 40mph signage around Beehive/Longhedge roundabout • 5e - £6,000.00 – Waiting restrictions Church Rd • 5h - £6,727.50 – East Gomeldon Rd railway arch signage improvements • 5i - £1,807.50 – Idmiston Rd concealed entrance & warning signs • 6a - £1,200.00 – Homington Rd – Narrowing sign • 6b - £2,250.00 – extension of 30mph limit on Gomeldon Rd
74	<p><u>Close</u></p> <p>The Next meeting was scheduled for 8 September 2022, at Whiteparish Memorial Centre, starting at 7.00pm.</p>

Briefing Note
Engagement and Partnerships Team
Structure
August 2022

Service : *Leisure, Culture and Communities*
Further Enquiries to: *Rhys Schell, Service Manager, Engagement and Partnerships*
Date Prepared: 22/08/2022
Direct contact: rhys.schell@wiltshire.gov.uk

Engagement and Partnerships Team

The new staffing structure for the Engagement and Partnerships team comes into place from 1 September and introduces three officer levels of support to local communities and Area Boards. Officers will work collaboratively across community areas, however, locally named contacts remain available for Councillors, partners and residents to directly engage with. The service will work with communities in an innovative and proactive way and empower them to do even more for themselves and to deliver to the Wiltshire Council Business Plan. A brief overview of the respective duties are set out below.

- **Strategic Engagement and Partnerships Manager**

The six Strategic Engagement and Partnership Managers (SEPMs) will hold overall responsibility for Area Board delivery and the development of the local Area Board work plan in conjunction with the local Councillors. The SEPMs are the main points of contact for local Councillors, strategic partners, community volunteers and leaders. Each SEPM will lead an organisational theme, which includes children and young people, equality, diversity and inclusion, the environment, economic regeneration and older and vulnerable adults, however, this is not an exhaustive list and will be reviewed regularly. The SEPMs will drive this area forwards across communities and develop exciting link ups between council services and the community to provide excellent information, insight and evidence sharing between parties.

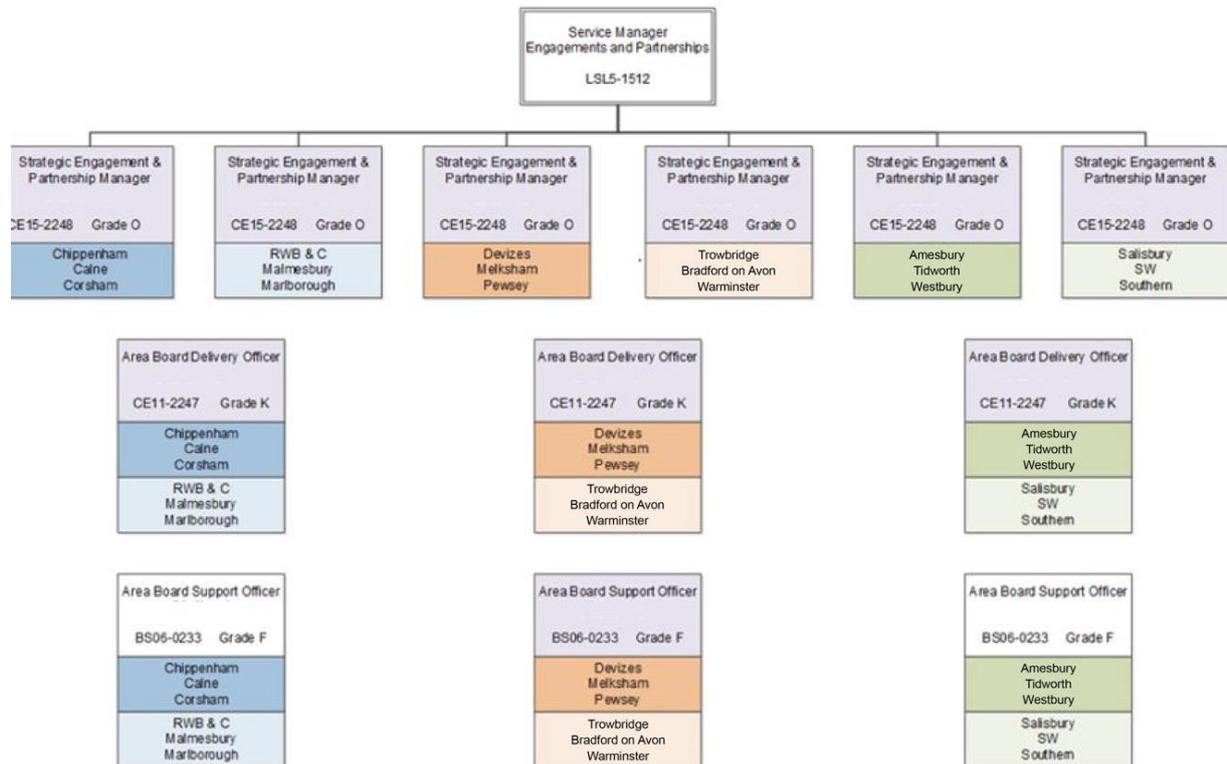
- **Area Board Delivery Officer**

Three dedicated officers that facilitate and support Area Board delivery in an innovative way. The delivery officers will build exceptional relationships with the voluntary and community sector and other key local partners to facilitate projects and initiatives that support the objectives of the Area Board work plans. They will be actively involved in Area Board business meetings, engagement activities, events and working groups to deliver exceptional local and organisational outcomes.

- **Area Board Support Officer**

Three Area Board Support Officers will oversee and effectively implement all grant funding processes. This includes eligibility assessment, reporting, payments, impact analysis, budget monitoring and audit. The Area Board Support Officers will collate and assess data on behalf of the team, facilitate regular communication through online platforms such as Our Community Matters and respond to resident enquiries. They report to the Strategic Engagement and Partnership Managers.

Structure Visual



The post holders are as follows:

- Andrew Jack, (01225 713109 or andrew.jack@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Malmesbury, Marlborough, Royal Wootton Bassett and Cricklade
- Ros Griffiths, (01225 718372 or ros.griffiths@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Corsham, Chippenham and Calne
- Liam Cripps, (01225 713143 or liam.cripps@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Bradford on Avon, Trowbridge and Warminster
- Richard Rogers, (07771547522 or richard.rogers@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Melksham, Devizes and Pewsey
- Graeme Morrison, (01225 713573 or graeme.morrison@wiltshire.gov.uk), Strategic Engagement and Partnerships Manager - Westbury, Amesbury, Tidworth
- Karen Linaker, (01722 434697 or karen.linaker@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - South West, Salisbury, Southern Wiltshire
- David Holker, Area Board Support Officer (North)
- Catherine Russell, Area Board Support Officer (South)

The three vacant Area Board Delivery Officer roles and the central Area Board Support Officer role are currently being recruited to.

Briefing prepared by: Rhys Schell, Service Manager, Engagement and Partnerships

Report Date: 22/08/2022

Area Board Briefing Note – Building Bridges, support available for unemployed/ not in education

Service:	Employment and Skills
Date prepared:	18/8/22
Further enquiries to:	Emily Hughes, Team leader Building Bridges
Direct contact:	Emily.hughes@wiltshire.gov.uk

The Building Bridges project continues to support those furthest from the workplace or with multiple barriers back towards the world of work, education or training. The team offer bespoke 1:1 support to help identify what barriers a person might have which are preventing them progressing and help plan ways to address these. They can even offer up to 12 weeks support once someone has entered employment/ education to ensure they have settled in and aid with transition.

Building Bridges can work with any Wiltshire resident aged over 15 (no upper age limit) as long as they have the right to work in the UK and are not currently in and employment / formal education.

The team are currently supporting a range of NEET (not in employment education and training) young people to identify what their plans for September and make steps towards engaging with that goal.

The project has recently seen a large increase in referrals for support for Ukrainian guests through the Family and Community Learning ESOL (English for speakers of other languages). We are working in close partnership with FCL to offer ongoing support to those completing their ESOL programme and help them access work or further training.

We are keen to work with local communities to reach those individuals whom we may not have reached yet and offer them the fantastic 1:1 support the team are able to provide.

Building Bridges is a partnership of organisations, led by Community First, that has come together to deliver the Building Better Opportunities Programme across Swindon and Wiltshire.

The project has received up to £8.4M of funding from the European Social Fund and The National Lottery Community Fund as part of the 2014-2020 European Structural and Investment Funds Growth Programme in England.

Support is free for those participating on the project.

Referrals can be made by a professional or self referral and can be made via the Website.

More information on the project can be found at: www.buildingbridgessw.org.uk

**Area Board Briefing Note –
Post 16 Skills and Participation Offer**

Service:	Post 16 Skills and Participation
Date prepared:	8th August 2022
Further enquiries to:	Catherine Brooks – Employment and Skills Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

The Post 16 Skills and Participation team are on hand to support young people aged 16 – 17 years who are NEET (Not in Education, Employment or Training) or at risk of becoming NEET.

The EET (Education, Employment or Training) service will work 1-1 with young people to support them and help them understand the local offer, whether that is Sixth Form, College, Traineeships or Apprenticeships. Or other local programmes which offer employability support, confidence building, life skills, functional skills in Maths and English for example.

With the aim to re-engage them back into Education, Employment or Training.

You can find more information and how to refer a young person – or yourself on our Work Wiltshire website – www.workwiltshire.co.uk/young

The Work Wiltshire website also holds a vast amount of information around all things Employment and Skills, for the wider community, no matter your age for example apprenticeship information or for those with barriers to work and support for Ukraine refugees.

Follow our Social Media pages for fresh content and local opportunities.

Twitter - @WorkWiltshire

Instagram - @young_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

Catherine.brooks@wiltshire.gov.uk

Wiltshire Centre for Independent Living is a Disabled People's user led organization.

Our aim is to ensure that all people in Wiltshire can live the life they choose as valued members of their community.

We support people to live independently and well and to have a voice. Our main activities are:

- Supporting people who receive direct payment from Wilts Council to employ their own care
- Promoting PA opportunities, with a PA register and promotional events (PAs provide paid care and support so that people can live independently)
- Providing varied opportunities for disabled people to have a voice and co-produce local services.
- Supporting all our communities to be inclusive and welcoming through the Make Someone Welcome campaign
- Providing awareness raising sessions on disability issues and wider community development work
- Providing a community connector service, working alongside people in the community who want to get back to living well after they have experienced issues that have prevented this

We have several partners who commission us to do this work, including Wiltshire council, Wilts CCG and local Primary Care Networks (G.P practices)

All our work starts with this question: 'what does a Good life look like to you and what do you need to live it'. We have used this question in our forums, consultations and all our 1:1 work, and we now have over 2000 responses from disabled people in Wiltshire. Disability is defined broadly and includes physical disability, dual sensory, mental health issues, learning disability and Autism.

The PowerPoint slide pack is a synthesis of all the responses to this question, providing a unique knowledge base for decision makers and planners. The messages are simple, yet we know that we aren't achieving these things for all our residents. Please do use the findings in whatever way you find useful and contact us if you would like any further information/ conversations:
mary@wiltshirecil.org.uk

Report author: Mary Reed

Organisation name: Wiltshire Centre for Independent Living

Date: 23/06/22

Update for Wiltshire Area Boards

August 2022

Winter Planning

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans. We are monitoring the impact of these plans at both a System and Place level and will take the learning into the development of our plans for the coming winter. One important aspect of our future plans is the delivery of a Virtual Ward model. Virtual Wards allow patients to get the care they need at home safely and conveniently, rather than being in hospital.

Fiona Slevin-Brown, Wiltshire Place Director, is providing Executive leadership across the BSW programme to enable successful roll out of this programme across all three Places.

In addition, our winter plans will encompass the continuation of additional bed capacity to support wider adoption of discharge to assess. Further work to support the timely discharge of patients out of hospital will continue with specific focus on securing additional domiciliary care provision in South Wiltshire. This will contribute to the much needed capacity required to help with the expected challenges for this coming winter period.

Primary Care Update

In March 2022 NHS England published 'Enhanced Access for General Practice' guidelines, the aim is to improve access to GP services outside of core hours.

The new service which goes live from 1st October 2022 will provide more appointments for patients between the hours of 6.30pm – 8pm Monday to Friday, and 9am to 5pm on Saturdays. Details on how this will be delivered at a Primary Care Network and practice level will be communicated directly with local registered patients in the coming weeks.

Connecting with our Communities (CWOC)

The Wiltshire Integrated Care Alliance CWOC work stream is focused on empowering our communities and ensuring their voices are heard through the design and delivery of the work of the Alliance, paying particular attention to inclusion of our most vulnerable and marginalised residents. This workstream will be informed by the latest NHSE guidance outlining the revised legal responsibilities for statutory NHS

organisations <https://www.england.nhs.uk/publication/working-in-partnership-with-people-and-communities-statutory-guidance/>

A CWOC away day is organised for the 30th August at County Hall, with invites being extended to representatives of the Wiltshire VCSE, and local statutory partners. The purpose of the away day is to work towards strong community engagement, including the planning of listening events within various communities within the Wiltshire footprint.

Dr Amanda Webb appointed to Chief Medical Officer

Amanda has served as Swindon Locality Clinical Chair for BSW since 1 April 2020 having previously been a member of the Governing Body of Swindon CCG and Clinical Director for the Brunel 1 Primary Care Network.

She is dedicated to improving population health and wellbeing and to addressing inequities in health and life opportunity for the people of BSW. Amanda has a particular interest in workforce retention and career development and founded the national Phoenix GP Programme.

Amanda trained at both Cambridge and Oxford University, before qualifying as a GP in 2012 and joining Westrop Medical Practice in 2014 with specialist clinical interests in paediatrics and women's health.

The process of appointing a Wiltshire Health Care Professional Lead Role is underway, and details of the successful candidate will be shared when appointed.

Keep up to date

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone.

A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>



DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;

<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



Recent News & Events

Total Fire Calls for Salisbury Fire Station for period 1st May until 30th August

Category	Total Incidents
No. of False Alarms	146
No. of Fires	157
No. of Road Traffic Collisions and other Emergencies	91
Total	394

Heatwave and dry weather lead to increase in incidents

July was an incredibly busy month for incidents, in no small part due to the continued hot and dry weather.

There was an increase of 182% in fires in the open over the same period last year, with 339 incidents attended compared to 120 in 2021. There was also a 30% increase in calls received by Fire Control.

For more than a week, we had resources committed to various parts of Salisbury Plain, where live firing had led to numerous fires. Due to these being mostly in the impact area, there were limits to what our crews could do safely, due to the risk of unexploded ordnance. As the flames approached the 'safe' areas, firefighters worked alongside military personnel, with approx. 800 hectares of land affected.

Due to local concerns about the smoke rising from the fires, Defence Infrastructure Organisation – which is responsible for Salisbury Plain's firing ranges – agreed to bring in helicopter support, as used at Wareham Forest in 2020. On just one day, the helicopter dropped 60,000 litres of water, provided by DWFRS resources.





Before you hit the road... top tips from road safety team



“During August, we’ll be focusing our comms on drug driving, in line with the NFCC/NPCC national roads partnership calendar,” says Chris. “Driving under the influence of drugs is becoming an increasing danger on our roads. Did you know that drugs play a factor in one in 20 fatal crashes in the UK? Here’s the team with some more information and some suggested conversation starters to help raise awareness with family and friends.”



“So in the same way various types of alcohol affects people differently, the same goes for drugs,” reminds Mandy. “We know that cannabis slows reaction times and affects concentration. Most of us are also aware that MDMA (or ecstasy) causes a surge in adrenaline, leading to over confidence and increased risk-taking. There is no single way in which either illegal or medicinal drugs affect the body. Essentially all drugs (and alcohol) impair our awareness and judgment, putting ourselves and all other road users at risk. It’s an important subject to discuss, so find out who knows what and share stories – you’ll be surprised how much people know and it could save someone’s life.”



“Exploring the consequences of drug driving is also a powerful exercise, particularly with young people,” says Hannah. “A driver may be lucky enough to complete their journey unscathed, or not cause anyone else harm, but what if they’re caught? A drug-driving conviction may incur a minimum 12 month driving ban, a criminal record, an unlimited fine, up to six months in prison, and endorsements for 11 years. Causing death by driving under the influence of drugs carries a prison sentence of up to 14 years. So have those chats! We’re pretty confident no-one wants to lose their job, have an increase in their car insurance or be restricted on where they can travel.”

Chris Wood
Station Manager

Email: chris.wood@dwfire.org.uk
Mobile: 07548737036

WILTSHIRE POLICE

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Area Board Update

Salisbury Community Policing Team

September 2022



Your CPT – Salisbury

Inspector: Insp Tina Osborn

Neighbourhood Sergeant: Sgt Caroline Ralph / Sgt Lisa Lovatt

Central – which covers City Centre, The Friary & Southampton Road

PC Sharon Duggan, PCSO Amelia Hudson, PCSO Rupinder Kaur, PCSO Marie Kitt

West – which covers Bemerton Heath, St Paul's & Churchfields

PC Rachel Gunn, PCSO Val Brown

East – which covers Castle Road, Bishopdown, Alderbury, Whiteparish, Laverstock & Old Sarum

PC Rachel Gunn / PC Pete Jung, PCSO Jenny Moss, PCSO John Taylor, PCSO Geanina-Mariana Tablet

South – which covers Harnham, Wilton (Town and Rural), Downton & Redlynch

PC Pete Jung / PC Rachel Gunn, PCSO Jonathan Rose, PCSO Simon Ward

Performance – 12 Months to June 2022

Force

- Wiltshire Police recorded crime reports a YoY increase of 10.5% in the 12 months to June 2022 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 18.1% increase in violence without injury crimes in the 12 months to June 2022.
- In June 2022, we received:
 - 9,427 '999' calls, which we answered within 8 seconds on average;
 - 11,522 '101' calls, which we answered within 16 seconds on average;
 - 12,522 CRIB calls, which we answered within 2 minutes and 27 seconds on average.
- In June 2022, we also attended 1,718 emergency incidents within 9 minutes and 36 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	42,401	100.0
Violence without injury	7,456	17.6
Violence with injury	6,268	14.8
Criminal damage	5,139	12.1
Stalking and harassment	4,172	9.8
Public order offences	4,104	9.7
Other crime type	15,262	36.0

Salisbury CPT

Crime Type	Crime Volume	% of Crime
Totals	5,446	100.0
Violence without injury	823	15.1
Criminal damage	795	14.6
Violence with injury	696	12.8
Public order offences	491	9.0
Stalking and harassment	469	8.6
Other crime type	2,172	39.9

Stop and Search information for Salisbury CPT

During the 12 months leading to May 2022, 144 stop and searches were conducted in the Salisbury area of which 68.8% related to a search for controlled drugs.

During 69.4% of these searches, no object was found. In 28.5% of cases, an object was found. Of these cases 59.7% resulted in a no further action disposal; 23.6% resulted in police action being taken; 7.6% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 121 stop and searches
- Black or Black British – 5 stop and searches
- Asian or Asian British – 2 stop and searches
- Chinese or other ethnic group – 1 stop and search

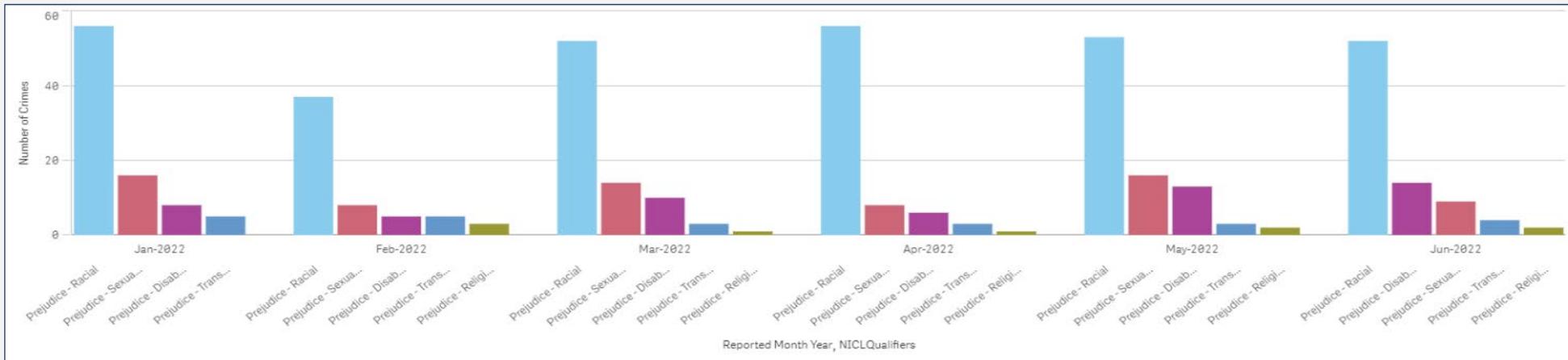
Performance – Hate Crime Overview

Force

Hate Crime is reporting as stable, with a slight loss of seasonality since the impact of Covid. Volumes are now reporting flatter across the year. Year on year reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

Work by the Hate Crime Silver Scrutiny Panel on hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it is ongoing. There is an increased focus on Out of Court Disposal outcomes relating to Hate Crimes.

Force Hate Crime (6 months to June 2022)



Salisbury CPT

	Number of Crimes	Change (number)	Change (%)
Total	125	59	66.7%
Prejudice – Racial	85	39	84.8%
Prejudice – Sexual orientation	18	-2	-10.0%
Prejudice - Disability	15	14	1400.0%
Prejudice - Religion	3	-2	-40.0%
Prejudice - Transgender	9	4	80.0%

Year on year comparison June 2021 to June 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Local Priorities & Updates

Priority	Update
Anti social behaviour	At the beginning of the summer we saw an increase in reported ASB in and around the Harnham area. In particular the Town path / Old Mill / Harnham Recreation Ground area. Daily Pulse Patrols were conducted in the area throughout the summer months which prevented further issues. These patrols will continue over the next month to increase visibility and community reassurance. Venture Security have also supported the team in conducting additional patrols in and around targeted areas.
Non dwelling burglaries	Whilst we have seen a significant reduction in reported non-dwelling burglaries across the area, we have continued to carry out a number of proactive operations throughout the summer months, with our colleagues from Dorset, Hampshire and BPT police. These proactive operations will continue in the coming months, to disrupt possible offending and gathering intelligence where possible.
Community Speed Watch	Officers from the neighbourhood and response teams have continued to support our CSW colleagues where possible out in the community.
School Visits	With the new school term commencing, the Neighbourhood team will be conducting regular schools visits and will continue to deliver schools talks on topics such as dangers of drug use, knife crime, ASB etc.

Local Priorities & Updates Continued

Priority	Update
Vulnerability Patrols / Closure Notices	Officers conduct regular visits to our identified vulnerable people to both reassure them following reported concerns and to deter visits by criminals who wish to exploit them. We have been working closely with Wiltshire Council Housing on evidence to support several injunctions which we have now got in place. These premises are visited regularly by the teams to provide support to those who are most vulnerable.
Anti Social Behaviour	We have seen an increase in reports of ASB in Wilton Rd Salisbury. The teams are working with partner agencies and those who are responsible for the premises to try and reduce incidents of ASB. Regular patrols are being conducted and any incidents are being dealt with in an appropriate and proportionate manner.
Rogue Traders	During the summer months we tend to receive reports of rogue traders operating across the area. Officers have carried out several proactive operations with our partner agencies. A number of persons have been checked with regards to the services they are advertising and providing to the community to ensure the work is legitimate. Officers have also delivered a number of security advise leaflets in several areas which have previously been targeted.

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Salisbury Community Policing Team area, visit <https://www.police.uk/pu/your-area/wiltshire-police/salisbury/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** –

www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Salisbury Police Facebook](#)
- [Salisbury Police Twitter](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



The screenshot shows the top navigation bar of the Wiltshire Police website. It features the Wiltshire Police logo on the left, a search bar with the text "How can we help you?" and a magnifying glass icon on the right, and a horizontal menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the navigation bar is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Salisbury CPT". The content area contains two paragraphs: the first states "CPT Salisbury covers the areas of Salisbury, Wilton and surrounding areas" and provides contact information for a community-related matter, including the email "SalisburyAreaCPT@wiltshire.police.uk" and a note that the mailbox is not monitored 24/7; the second paragraph explains that the website is not for reporting crimes and provides instructions for reporting crimes via email or by calling 999 or 101, with a link to "Report a crime here".

Report To	Southern Wiltshire Area Board
Date of Meeting	Thursday, 08 September 2022
Title of Report	Southern Wiltshire Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Southern Wiltshire Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022/2023</u>	£ 22,642.00	£ 19,321.00	£ 7,700.00
Awarded To Date	£ 4,970.00	£ 420.00	£ 84.30
Current Balance	£ 17,672.00	£ 18,901.00	£ 7,615.70
Balance if all grants are agreed based on recommendations	£ 17,672.00	£ 18,051.00	£ 7,265.70

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG772	Older and Vulnerable Adults Funding	Downton Parish Council	Downton United Nations International Day of Older Persons	£500.00	£350.00
<p>Project Summary: The United Nations is marking International Day of Older Persons on Saturday 1st October 2022 by "encouraging countries to draw attention to and challenge negative stereotypes and misconceptions about older persons and ageing, and to enable older persons to realize their potential." This project is a celebratory day based at Downton Memorial Centre, turning it into a hub that offers a day of information sharing of services, activities run by and for older people in the village, as well as taster sessions of new activities such as talks, arts and crafts, exercise, singing. It provides a platform and opportunity for older people to voice and lead on what they would like to see in their community and what they can offer from their own skills and experience. It is an opportunity to promote volunteer relationships within the community. A community day of rejuvenation and empowerment rather than a reminder of how life can crumble. Refreshments will be provided to bring community together in a celebratory way. There is always a demand for tea and cake. There are requests for dancing that range from a tea dance to a '60's disco, we will try to accommodate a wide variety of tastes throughout the day. There will be intergenerational activities at different times too. As a legacy we hope to establish a pool of volunteers who feel empowered to share their skills, experience and enthusiasm for the future.</p>					
ABG744	Youth Grant	Downton Parish Council	Pop Up Youth Cafe	£750.00	£500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
Project Summary: Pop Up Youth Cafe in the Moot Lane Recreation on two evenings in July and August 2022 to provide activities for young people in the parish Pop Up Community Youth Café for 2 nights in the summer holidays					
ABG747	Youth Grant	Alderbury Parish Council	Aldebury Summer Activity Sessions	£700.00	£350.00
Project Summary: Four pop-up events during the summer on the Rec for teens. The sessions cost £175 per 2 hour session – total cost of project £700 of which the Council seeks 50% match funding. Volunteers will be engaged by the Buzz Action Foundation, with a view to developing medium to longer term ideas for youth provision in the village. The Community Engagement Manager is inviting the Rural Youth Outreach Officers to help - promote the offer to the young people contacts they have made in Alderbury; and - attend the sessions to develop links with young people and volunteers to start the dialogue about future service provision. The activities will be provided by Buzz Action Foundation on the following dates: • 28th July • 2nd August • 4th August • 9th August					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Karen Linaker, Community Engagement Manager, Karen.Linaker@wiltshire.gov.uk

Report to	Southern Wilts Area Board
Date of Meeting	8 th Sept 2022
Title of Report	Dogs-a parish experience

Response from Wiltshire Council’s Public Protection Team Leader to Cllr Charles Penn, Chairman of the Winterbournes paper in the attached appendix

Thank you for your request for information on the Dog warden Service I think it may be useful to explain a little about the service and the role of the team. We have two dog wardens covering the whole of Wiltshire. The dog wardens are responsible for collecting stray dogs, dealing with dog-on-dog attacks, fouling complaints, education on responsible dog ownership and working closely with the RSPCA and Wiltshire Police. In the last 12 months we have taken more than 157 stray dogs to kennels and responded to 350 dangerous dog complaints. In May 2022 one of our dog wardens left the team, we have successfully recruited and have a new officer joining us on the 1st of September 2022 but understandably this has impacted on some of our response times.

- i. Re-establishment of applicable Public Space Protection Orders (PSPO) with provisions that include *inter alia* penalties for: lack of control of dogs; failure to remove dog faeces from public spaces, highways and rights of way; and allowing dogs into fenced children’s play areas.**

The Council does not currently have a Public Space Protection Order (PSPO) in place to cover dogs and fouling within Wiltshire. Orders can be introduced in a specific public area where the local authority is satisfied on reasonable grounds that certain conditions have been met. This includes that the antisocial behaviour activity has a detrimental effect on the quality of life of those in the locality. The issue being addressed by the order must also be causing a persistent and ongoing behaviour and the order restrictions must be justified.

The process to obtain an order is not a quick fix and requires detailed long-term evidence of an issue causing anti-social behaviour and extensive public consultation on the proposed order. Where an order is agreed then any breach of the order must be witnessed so for example dog fouling must be witnessed and then the owner must be witnessed not clearing it up, both of which can be difficult to see happen.

There are currently no plans to implement a PSPO for dog fouling in Wiltshire.

- ii. Provision of guidance for local councils, communities & landowners on effective measures to reduce problems arising from dog waste, poor control of dogs and trespass.**

We have lots of information on our website which can be found [here](#). We are also able to put up signs where fouling is an issue and work with the Countryside team to put up signs on rights of ways. Areas where signs are needed can be e-mailed to dogs@wiltshire.gov.uk The Countryside team will be able to help with issues regarding rights of way and access to land, they also have a really useful leaflet “A Guide for dogs owners and dog walkers” which can be found [here](#).

iii. Provision of guidance (including on matters of law)¹ and notices, signage and other publicity for dog owners/walkers on removal of dog waste, control of dogs, trespass.

The Public Protection team has an active Facebook page [Public Protection Service - Wiltshire Council | Facebook](#) where advice on responsible dog ownership is posted at least weekly as well as reminders about the law for dog owners. We also work with Wiltshire Police's Dog Watch scheme and provide articles on law for followers of the scheme. In 2021 we also launched a voluntary scheme for dog walkers to follow a code of conduct on walking dogs as a business as this is not currently covered by the animal license requirements for home boarders. We are slowly gaining members and again we are advertising this on social media and have issued a press release on this. The full details can be found on our website [Dog walker scheme - Wiltshire Council](#)

iv. Review of the procedures for issue of Community Protection Notices and prosecution so that the more serious problems are dealt with more effectively and rapidly.

I understand there was an incident in the Winterbourne area where someone was bitten by a dog which was investigated by the Police and the Dog Warden. In accordance with the legislation, Anti-social Behaviour Crime and Policing Act 2014 and relevant guidance we must issue a Community Protection Warning in the first instance and then if a further incident occurs a Community Protection notice can be served. A prosecution also took place under the Dangerous Dogs Act and no further complaints have been received.

We have over the last 18months updated our procedures on investigating dog attacks, whilst the police have the responsibility for dogs attacking humans, we work closely with them and often carry out joint visits with the dog handlers. We also have a risk-based procedure when dealing with complaints which helps determine our response to any dog-on-dog attacks. This helps ensure we can target our resources effectively and information is shared with the police to ensure we have records of any dogs that have caused concern.

We would encourage anyone with concerns about the safety of a dog to report it to us on dogs@wiltshire.gov.uk

Dogs: a parish experience

Winterbourne Parish Council August 2022

Aim. To share parish recent experience of problems and challenges with dogs and to secure support from Wiltshire Council including from its Dog Warden team.

Problem statement. Increasing frequency/prevalence of dog waste, poor control of dogs resulting in trespass and some cases of dog attacks (on other dogs and residents). These collectively now have a substantial adverse effect on the neighbourhood, the environment and farm management.

Desired outcomes.

- i. Re-establishment of applicable Public Space Protection Orders (PSPO) with provisions that include *inter alia* penalties for: lack of control of dogs; failure to remove dog faeces from public spaces, highways and rights of way; and allowing dogs into fenced children's play areas.
- ii. Provision of guidance for local councils, communities & landowners on effective measures to reduce problems arising from dog waste, poor control of dogs and trespass.
- iii. Provision of guidance (including on matters of law)¹ and notices, signage and other publicity for dog owners/walkers on removal of dog waste, control of dogs, trespass.
- iv. Review of the procedures for issue of Community Protection Notices and prosecution so that the more serious problems are dealt with more effectively and rapidly.

Context.

The Winterbournes are a rural parish with 3 connected villages and a hamlet. There is an extensive network of well-maintained rights of way (footpaths and bridleways) which run through the settlements and through the countryside. Rural environment is primarily agriculture (arable with some livestock), small areas of woodland, and the river Bourne and its margins. Amenities include schools, village hall, sports and recreation fields (one with an enclosed children's playground) and allotments.

Consistent with the environment described above the area is very popular with dog walkers, both residents and walkers from further afield including professional dog minders. As a community we recognise that dogs have been much loved companions for millennia, and that walking dogs is not only essential for their well-being, but an important incentive for and part of healthy exercise for their owners. Unfortunately not all dog owners practice the same level of responsibility to others or to the environment.

Recent experience.

Over the past few years behaviour of dogs (or their owners) has been the subject of occasional communication to the Parish Council. Frequently this relates to prevalence of dog faeces, but there have also been incidents of dog on dog attacks and interference with livestock. We have tried to address this through local publicity which includes articles in our village magazine and posters on

¹ See for example Hampshire Council publication at <https://documents.hants.gov.uk/countryside/dogsonyourland.pdf>

noticeboards such as the Dog Walking Code² (produced jointly by a range of organisations including the National Farmers Union and the Kennel Club³).

Recently however there has been an increase in unacceptable behaviour, of which details & examples are set out below. It is not clear what is driving this increase, but relevant factors may include:

- i. Increase in dog ownership during the coronavirus pandemic⁴, resulting in less experienced dog owners, and an increased demand for professional dog minding (dog day care).
- ii. Lapse of relevant PSPOs (formerly dog control orders) in Wiltshire. For example, the Parish Council does not now use the Wiltshire Council signs warning of penalties of up to £1000 for leaving dog faeces as we believe such penalties no longer apply, and the Parish Council has no powers to apply them.

Wiltshire Council is asked to consider providing more support to parishes, as set out herein. One important point for consideration is that the challenges set out here are not specific to one parish or area, but are universal. Any measures will be much more effective (and cost effective) if developed and publicized across the county rather than locally. Guidance, notices and posters will be consistently clear, and there will be economies of scale in their development and production. In general it is also the case that Wiltshire Council, and not town or parish councils, has the relevant enforcement authority in law.

Specific problems that have increased or emerged recently include:

Dog faeces. The prevalence of dog faeces (bagged and unbagged) left on footpaths, other rights of way, highway verges, & hedgerows has become a major nuisance. Affected sections of the community include children (using footpaths to walk to school), farmers (from poo bags hung on hedges and fences, dog faeces deposited in arable crops) as well as all other walkers. We have received complaints from residents who find poo bags thrown into their gardens, or placed in their household waste or even recycling bins.

Some local residents do collect dog faeces as part of community litter clearing, but this is an unpleasant task and there is an opinion that this merely perpetuates the problem (leads to a belief by offenders that “it’s OK as it gets cleared up”). Other options include spray painting to draw attention to the items (reduces risk of footwear contamination and may embarrass offenders) but this would need to be environmentally safe and may need agreement from landowners.

Support requested from Wiltshire Council includes

- Restoration of relevant PSPOs and associated fixed penalties, with provision for publicity and enforcement⁵.

² Many of the requirements of the Dog Walking Code are legal obligations, set out in Acts of Parliament that include: Microchipping of Dogs (England) Regulations 2015; Environmental Protection Act 1990; Anti-social Behaviour, Crime and Policing Act 2014; Road Traffic Act 1988 (including Highway Code); Animals Act 1971; Dangerous Dogs Act 1991; Dogs (Protection of Livestock) Act 1953.

³ <https://www.thekennelclub.org.uk/media/3091/the-dog-walking-code.pdf>

⁴ See for example <https://www.statista.com/statistics/515379/dogs-population-in-the-united-kingdom-uk/>

⁵ Consider the example of Rushcliffe Borough Council who require dog walkers to carry poo bags - a more enforceable approach to raising awareness and modifying behaviour
<https://www.rushcliffe.gov.uk/aboutus/newsandpublications/latestnews/stories/name,60274,en.php>

- Information and guidance on effective measures (i.e. evidence based) to encourage dog owners to properly remove and dispose of their dog waste. This could include guidance on spray marking of such waste.

Trespass & “dogs under control”. There does seem to be a common disregard for, or poor knowledge of, rights of way and the rights of property owners/occupiers. In particular, there is a high prevalence of dogs being allowed to run free across farm land, including through arable crops and livestock. Many organisations associated with countryside access and use provide clear guidance that dogs must be under “close control” when on rights of way and should not be allowed to deviate onto (adjacent) private land (including farm land). Some farm owners in the Winterbournes are considering investing substantially in fencing off rights of way (footpaths) to ensure that walkers and their dogs do not trespass onto cultivated land, as a direct result of the increasing prevalence in particular of poor control of dogs on their land.

One recent incident which exemplifies the problem concerned a professional dog care provider (from another parish) who was walking 6 dogs. The person concerned was walking along a farm track that was not a (public) right of way, and from their own account of the ensuing altercation with the farmer, the dogs were not under control.

Support requested from Wiltshire Council includes

- Well publicised guidance on the rights and obligations of dog owners regarding rights of way and private land, including clear guidance on the meaning of “dogs under control”⁶.
- Support for “rights of way maps” as display boards at key locations.
- Targeted communication and guidance to dog day care providers through local authority licencing of dog day care⁷ in order to enforce compliance with relevant standards and laws.

Dangerous dogs. There have been recent reports of attacks by dogs within the parish. One dog on dog attack, and over the past 3 months three separate attacks on residents by one dog, in each case causing flesh wounds requiring medical attention. These are further examples of dog owners’ failure to keep dogs under proper control (covered above) but the dog on human attacks raise concerns over the effectiveness of current public protection measures. A three stage process (warning, community protection notice, prosecution) means that three residents were seriously injured before a prosecution took place and effective control measures (i.e. dog to be muzzled) enforced. The dog in question is still kept within our community (albeit muzzled and on a lead when in public) and is still cause of anxiety and fear for many local residents.

Support requested from Wiltshire Council includes

- A review of the procedures for dealing with dangerous dogs to ensure that risks to health and wellbeing of the public are minimised effectively and rapidly⁸.

⁶ The DEFRA Countryside Code (described as statutory guidance) states “when you take your dog into the outdoors, always ensure it does not disturb wildlife, farm animals, horses or other people by keeping it under effective control” and the Highway Code requires that dogs are kept on a lead on roads and pavements.

⁷ <https://www.gov.uk/government/publications/animal-activities-licensing-guidance-for-local-authorities/dog-day-care-licensing-statutory-guidance-for-local-authorities>

⁸ That is, to draw from the incidents described to review procedures generally.

Report to	Southern Wiltshire Area Board
Date of Meeting	8/09/2022
Title of Report	Work Plan Update

1. The Area Board agreed a new Work Plan to steer its work at the May 2022 meeting.
2. Attached at appendix 1 is an updated Plan for members to note progress so far.
3. Attached at appendix 2 is the summary of councillor discussions in July.
4. Key progress made since May, against the top 3 priorities is:

(a) **Environment**

Discussed at July briefing. Now need to set up a working group, especially to pick up from the success of the April 2022 event.

(b) **Health & Wellbeing**

Discussed at July briefing. Karen to meet with Lead Councillor to refocus associated actions.

(c) **Young People**

- Healthy Schools Project complete – report due in November 2022
- Rural Youth Outreach project continues, delivering 3 events and 4 supplementary summer pop ups since April 2022
- Funding secured for October half term pop ups in Downton
- Planning a joint (Southern Wilts, South West Wilts, Salisbury) youth employment event

Recommendation

The Area Board is asked to note this update.

*Karen Linaker, Strategic Engagement & Partnership Manager, 01722 434697,
Karen.linaker@wiltshire.gov.uk*

Southern Wiltshire Area Board Work Plan

Priority	Action(s)	Target(s)	Engagements Planned	Status
Environment Lead Cllr Andy Oliver	Establish a new sub group			Red
	1. Focus on helping Parish Council estates to go carbon neutral by 2030			Red
	2. Solar Panel info/workshops			Red
	3. Better explore the scope of the biodiversity and associated work on Castle Hill country park impacting and influencing residents to live more green on Riverdown Park and Bishopdown, with the schools etc. Model for other places			Red
	4. The Greening Campaign			Red
	5. Organise village hall greening workshops			Red
	6. Support the Salisbury-Amesbury Cycle Route Project			Amber
	7. Continue to support the Laverstock Schools Travel Plan Working Group	Working group continuing to focus on what credible actions can improve the situation. Hope to see tangible benefits over coming 2-3 years as new year groups turn the tide to better sustainable travel habits		
Health & Wellbeing (Older People and Vulnerable Adults) - Lead Cllr Richard Clewer	1. Deliver Make a Friend Be A Friend Project in Downton and Redlynch	Increase numbers of isolated older people to feel better supported and integrated into village activities		Amber
	2. Facilitate new/support ongoing activities, for older people, i.e. Silent Discos, Age UK Fitness & Friendship clubs	Help older people feel supported and better connected to local activities and support		Amber
	3. Silver Sunday Outreach - oversee and monitor	Increase numbers of isolated older people to feel better supported and integrated into village activities		Amber
	4. Mental Health 8 week free course from Well City Partnership (cultural workshops to support people living with mild to moderate mental health difficulties)			Amber
Youth Engagement & Rural Youth Outreach - Lead Cllrs Ian McLennan and Zoe Clewer	1. Oversee implementation and monitor impact of PSPO to control cataputing in Downton and Redlynch			Amber
	2. Support the proposed new Streetwatch Scheme in Downton and Redlynch			Amber
	3. Oversee and support implementation of the Rural Youth Outreach Project Yr1 and 2		25th July Hazel Hill Wood Trip and 27th July Winterslow Pop Up Event 2	Amber
	4. Consider potential Op Spectra intervention			Red
	5. Deliver a youth employment fair		Joint AB event	Amber
	6. Deliver a youth volunteering fair			Red

26th July 2022

Southern Wiltshire Area Board – Councillors catch up on work plan priorities

Key comments from the catch up:

- (1) The attached slides were discussed alongside the current work plan
- (2) General agreement that, bearing in mind the number of tasks on the work plan and the limited resources available, particularly since the last officer restructure, the work plan should be viewed as a long-term document, with expectations managed that the different tasks be achieved over 2-3 years rather than just 1
- (3) Also, general agreement, with some caution, that opportunities to deliver joint initiatives with Salisbury & South West Wilts ABs be explored. With an autumn Youth Employment event at Wiltshire College being the first of these, which Rich and Karen are about to scope up
- (4) Environment Priority
 - a) General agreement with the list of tasks
 - b) Suggest a working group is needed to include parish councillors and other key leads from partners who were invited to the 27th April 2022 event in Whiteparish, especially grass root passionate folk like Lover Repair Café
 - c) **Desirable to convene this working group asap, to keep up the momentum and interest from the 27th Apr (KL to action with Andy asap)**
 - d) **KL to check** with Andy and Ian about the Laverstock Schools Travel Plan WG task – as perhaps this one sits more under a ‘miscellaneous’ heading, rather than ‘environment’ heading in the work plan
 - e) Greening Campaign task is a good idea, but the name is not everyone’s cup of tea and may need revising, whilst appreciating that the initiatives within the campaign hold good merit and should be pursued where appropriate. Also, we will need to be careful to manage opinions/relationships with the various stakeholders involved, including some parish councils which have already raised concerns about Wiltshire Council’s ‘greening/wilding’ initiatives recently
- (5) Health & Wellbeing Priority
 - a) General agreement with the list of tasks, **but KL to check in with Richard C** about dementia, which currently isn’t specifically listed, despite the demographic/jsna data which suggests this to be a high priority for this community area

- b) An underpinning task is to attempt similar hard copy/simple flyer/booklet style initiatives (like Silver Salisbury, but more regular and for the whole of the area) – publishing these to ensure that older/vulnerable adults are so much better aware of the existing infrastructure of activity/social groups ongoing in most villages. KL holds a spreadsheet of the majority of these groups. **KL to explore with the Safer Salisbury Group what processes they follow to produce the flyers/booklets they periodically distribute across Salisbury**

(6) Youth Priority

- (a) General support for the tasks listed
- (b) Requested 2 additional tasks **(KL to action with Rich, Zoe, Ian)**
 - (i) An online engagement inviting all youth leads from the 'local youth network' list of contacts in the community area (the scout leaders, sports coaches, youth club volunteers, police reps, probation rep, school leads etc), to discuss their work and how the area board can continue to support it...as a precursor to an
 - (ii) 'in the room' youth event/fair where activity leads attend to raise their profile; young people attend to engage in fun activities and learn about new opportunities to join local clubs or engage with the area board; councillors, parish councils, police, schools, church and other related representatives attend to demonstrate their overall involvement in youth support/engagement in the community area

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	17th August 2022		
1.	Attendees and apologies			
	Present:	Cllr Rich Rogers – Wiltshire Council (RR) – Chair Cllr Richard Britton – Wiltshire Council (RB) Cllr Ian McLennan – Wiltshire Council (IM) Elaine Hartford – Alderbury Parish Council (EH) Chris Hall – Downton Parish Council (CH) Simon Brown – Firsdown Parish Council (SB) Trudi Deane – Lavertsock & Ford Parish Council (TD) Edward Riley – Odstock Parish Council (ER) Charles Penn – Winterbourne Parish Council (CP) Paul Shaddock – Wiltshire Council (PS)		
	Apologies:	Cllr Richard Clewer – Wiltshire Council (RC) Cllr Zoe Clewer – Wiltshire Council (ZC) Cllr Andrew Oliver – Wiltshire Council (AO) Steven Cocking – Idmiston Parish Council (SC) Catherine Purves – Idmiston Parish Council (CU) Geoff Hewson – Landford Parish Council (GH) Colin Berry – Odstock Parish Council (CB) Maria Pennington – Whiteparish Parish Council (MP) Graham Axtell – Wiltshire Council (GA)		

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 26th May 2022.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&MId=14423&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		<p>PS advised the group that as result of Ringway's annual contract cost uplift and other inflationary pressures that the overall cost increase in any works undertaken during the current financial year would be 11.25%.</p> <p>There is currently £29,375.21 still unallocated.</p>	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: 13-20-5</p> <p>Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p>	<p>Draft proposals have been considered by the Salisbury LHFIG. The Salisbury LHFIG supported proceeding with all the draft proposals in principal but wished for the costs of their introduction to be shared equally amongst both LHFIG groups as was originally agreed at the joint project inception meeting</p> <p>The estimated cost of the proposed works is £11,200 so each LHFIG would be required to contribute funding to the value of £5,600. The group is to discuss this matter.</p> <p>Preliminary discussions for approval to undertake works on the A36 have commenced with National Highways. [Note: These discussions will only be progressed to a stage where the Council will not be committed to incurring the costs of completing the formal National Highways Design Check and Approval Process unless funding for the works is agreed].</p>	<p>This issue was discussed at length and the group reiterated their position that they felt the provision of additional signs on the A36 did not represent value for money and they did not support their provision.</p> <p>The group indicated that they still supported the introduction of the proposed measures in New Petersfinger Road and that they would be prepared to fund them in their entirety. The group asked to be provided with a cost estimate for this aspect of the proposed works to enable a funding decision to be made at the next meeting of the group,</p> <p>Options to be discussed with the Salisbury LHFIG at the next meet of the group.</p>	PS
b)	<p>Issue No: 13-20-16</p> <p>Laverstock & Ford PC London Road, Salisbury Request for Crossing Point</p>	<p>The Major Maintenance Team have advised that, due to budget constraints, the proposed resurfacing scheme at St. Thomas' Roundabout will not be taken forward during the 2022/2023 financial year and is provisionally in the programme for the 2023/2024 financial year. Dropped kerbs to aid crossing movements will still form part of the works.</p>	<p>The group discussed this issue and agreed to wait for the installation of dropped kerbs at this location to be taken forward as part of planned maintenance</p>	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		The group is to discuss whether it wishes to take forward the installation of the dropped kerbs separate from any future maintenance scheme at this location	scheme at St. Thomas' Roundabout. That the update is noted	
c)	Issue No: 13-22-05 Firsdown PC / Winterslow PC Safety improvements at Dunstable Crossroads	<p>Site visit undertaken and vehicular movements observed. As will be known the worst visibility issue is for vehicles on the Pitton arm of the junction trying to see vehicles approaching on the Firsdown arm. Although minor visibility improvements could be made on other arms of the junction as well.</p> <p>In terms of improving visibility on the Pitton arm then the cheapest and quickest option would be the installation of a mirror. Typically, the Council does not allow the installation of mirrors on the public highway so dispensation to do so at this location would need to be obtained. The option of installing a mirror would cost up to £1,000.</p> <p>Other options for addressing the issue would be to obtain some of land from the adjacent homeowner to significantly realign their boundary wall and remove part of their hedge, a junction realignment (which would require land purchase from an adjacent landowner) or the possible signalisation of the junction.</p> <p>Options to improve visibility on the other arms of the junction could involve the removal of a length of highway hedge, additional grass cutting (which may require agreement with an adjacent landowner) and the realignment of a boundary fence (which would likely require land purchase).</p> <p>Group to discuss issue.</p>	<p>The group discussed this matter and agreed to pursue the introduction of a mirror at this location. Detailed cost estimate for the provision of a mirror to be brought to the next meeting of the group.</p> <p>The group noted that more extensive measures could be reconsidered if the mirror did not fully address the safety concerns at Dunstable Crossroads.</p>	PS

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

d)	<p>Issue No: 13-22-06</p> <p>Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.</p>	<p>The PC have requested several improvements to create improved access to the bus stops and post box. One issue identified relates to Right of Way (RoW) WINT28. WINT28 is recorded as both a RoW and public highway. The PC have requested that WINT28 is restored as a usable RoW (it is currently used as a drainage ditch) and asked for clarification around its legal status and whether RoW laws, or public highway laws or drainage laws take precedence. Matter has been raised with the Council's Legal Services for advice. Matter to only be considered further once the advice of Legal Services has been received.</p>	<p>CP asked that it be noted the PC had not asked for clarity around which laws took precedence with respect to WINT28. CP advised that the PC had only asked for a copy of the relevant section of the definitive map and statement, which should be simply a matter of current record.</p> <p>The group supported the provision of improvement pedestrian access to the bus stops in principle and asked that an answer to the legal status of WINT28 was obtained as soon as possible to allow this matter to move forward.</p> <p>That the update is noted.</p>	Area Board
e)	<p>Issue No: 13-22-07</p> <p>Britford PC Request for installation of NAL sockets at three locations to enable the deployment of SIDs</p>	<p>The estimated cost of undertaking this work is £2,490 (LHFIG Contribution £1,867.50 / PC Contribution £622.50). [Note: Figure includes a 25% contingency].</p> <p>This work would only be taken forward once the PC have confirmed that they have secured funding to allow the purchase of the SID devices which this work relates to.</p>	<p>The PC confirmed that they had allocated funding to allow the purchase of the SID devices and provide the required contribution to the installation of the NAL sockets.</p> <p>That the Area Board approves the allocation of £1867.50 to allow this work to be undertaken.</p>	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

f)	Issue No: 13-22-08 Idmiston PC Improved footway and dropped kerb provision in Gomeldon	The PC have compiled a report outlining locations in Gomeldon where improved footway and or dropped kerb provision is required. Officers to work with the PC to consider the locations raised and identify a priority order for taking forward works.	Meeting with PC to be arranged.	PS
g)	Issue No: 13-22-12 Laverstock & Ford PC Request for additional traffic calming measures in Church Road	<p>The PC have received a request from a local resident for the introduction of additional traffic calming features in Church Road, Laverstock to address speeding problems.</p> <p>The PC have been advised that traffic surveys first need to be undertaken in Church Road at the locations where the resident has requested the introduction of traffic calming measures to ascertain that a speeding problem exists. No further work to be undertaken on this issue until the result of the traffic surveys are known.</p>	<p>The group noted the update and asked that this matter be brought back to the group for further consideration once the results of the traffic surveys are known.</p> <p>That the update is noted</p>	Area Board
h)	Issue No: 13-22-13 Laverstock & Ford PC Introduction of waiting restrictions in Sherbourne Drive	<p>The PC have requested the introduction of waiting restrictions in Sherbourne Drive to address issues around the blocking of the bus route and bus stops around the Old Sarum estate and obscuring visibility at junctions.</p> <p>If the group support this request, then the longer-term measure would be to work with the PC to develop draft waiting restriction proposals for the area and come back to a future meeting of the group for a funding allocation.</p> <p>However, one measure that could be brought forward in the shorter term is the introduction of and/or formalisation of existing bus stop clearways on Sherbourne Drive. Bus stop clearways do not require a TRO to be processed to allow them to be introduced. Only two of the five bus stops in Sherbourne Drive have clearways marked on the road and neither of them have</p>	<p>The group supported the development of proposals to introduce waiting restrictions in Sherbourne Drive and asked that proposals be brought back to the group for further consideration in due course. The group also supported moving forward with the proposed shorter-term measures.</p> <p>That the Area Board approves the allocation of £1736.25 to allow this work to be undertaken.</p>	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		the associated sign that make the clearway legally enforceable. All the bus stop clearways on Sherbourne Drive could be made legally enforceable through the provision of the appropriate road markings and signs. The estimated cost of undertaking this work is £2,315 (LHFIG Contribution £1,736.25 / PC Contribution £578.75). [Note: Figure includes a 25% contingency].	That the PC approves the allocation of £578.75 to allow this work to be undertaken.	PC
i)	Issue No: 13-22-14 Alderbury PC Introduction of waiting restrictions at various locations	<p>The PC submitted two separate requests for the introduction of waiting restrictions in Alderbury to address parking issues raised by local residents. The first location was the junction of Woodlea Grange and Firs Road, the second location was the junction of Clarendon Road and a shared private driveway. Issues have been combined as the introduction of any waiting restrictions at both locations could be taken forward in one TRO.</p> <p>If the group support this request, then the next step would be to work with the PC to develop draft waiting restriction proposals for the area and come back to a future meeting of the group for a funding allocation.</p> <p>In consideration of the length of double yellow lines required to address the issues raised the estimated cost of undertaking this work is £4,000 (LHFIG Contribution £3,000 / PC Contribution £1,000).</p>	That the Area Board approves the allocation of £3000 to allow this work to be undertaken.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

5.	Other Issues			
a)	Issue No: 13-19-1 Odstock PC Nunton Footway Improvement	Construction works have been pulled forward in the works programme. Works programmed to commence on 05/09/2022.	That the update is noted.	Area Board
b)	Issue No: 13-20-3 Laverstock & Ford PC Measures to improve compliance with 40mph speed restriction on the A345 in the vicinity of Mynarski Close.	As agreed at the previous meeting the lining works will be taken forward on an ad-hoc basis. Lining works to be added into the next ad-hoc lining order issued. PC will be advised when the lining have been ordered in due course.	That the update is noted.	Area Board
c)	Issue No: 13-21-3 Grimstead PC Request for Improved Village Speed Limit Terminal Signing on Long Drove	Works provisionally programmed to take place during week commencing 29 th August 2022.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

d)	<p>Issue No: 13-21-4</p> <p>Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.</p>	<p>The Cabinet Member for Highways has instructed that the proposed introduction of additional waiting restrictions be taken forward as a permanent TRO rather than as an Experimental Traffic Regulation Order (ETRO). As result of that decision minor revisions to the proposals are currently being developed. Revised proposals to be issued to the PC for comment in September 2022. Subject to the agreement of the PC the draft TRO amendment will be passed to the TRO to undertake the necessary legal by the end of September 2022.</p>	<p>IM expressed his disappointment at the decision taken by the Cabinet Member for Highways not to proceed with an ETRO. IM requested that the Chair of the LHFIG invite the Cabinet Member for Highways to the next meeting of the Southern Wiltshire Area Board to enable that decision to be discussed.</p> <p>RR indicated that he would invite the Cabinet Member for Highways to the next Area Board meeting but could not guarantee that he would accept that invitation.</p> <p>Cabinet Member for Highways to be invited to the next Southern Wiltshire Area Board meeting.</p>	RR
e)	<p>Issue No: 13-21-8</p> <p>Winterbourne PC Request for improvements to allotment access track on Down Barn Road</p>	<p>Preliminary design work has commenced. Draft proposals to be issued to the PC for comment in September 2022.</p>	<p>That the update is noted.</p>	Area Board
f)	<p>Issue No: 13-21-13</p> <p>Idmiston PC East Gomeldon Road Railway Arch Signing Improvements</p>	<p>Works require road closure to allow them to be safely undertaken. Works ordered and road closure booked for the 14th -18th November 2022.</p>	<p>That the update is noted.</p>	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

g)	<p>Issue No: 13-21-14</p> <p>Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs</p>	<p>Works order issued for signing works issued to Ringway in July 2022. Awaiting programme of works.</p> <p>As agreed at the previous meeting the lining works will be taken forward on an ad-hoc basis. Lining works to be added into the next ad-hoc lining order issued. PC will be advised when the lining have been ordered in due course.</p>	That the update is noted.	Area Board
h)	<p>Issue No: 13-21-15</p> <p>Idmiston PC Request for Pedestrian Warning Sign on Gomeldon Road</p>	Works provisionally programmed to take place during week commencing 29 th August 2022.	That the update is noted.	Area Board
i)	<p>Issue No: 13-21-19</p> <p>Idmiston PC Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road</p>	Design work to commenced. Draft proposals to be circulated to the PC for comment in September 2022. Cost estimate to be brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board
j)	<p>Issue No: 13-21-21</p> <p>Laverstock & Ford PC Request for the extension of the existing 20mph speed limit along Milford Mill Road</p>	Design work to commenced. Draft proposals to be circulated to both Laverstock & Ford PC and Salisbury City Council for comment in September 2022. Cost estimate to be brought to the next meeting of the group for a funding decision. [Costs will be shared with the Salisbury LHFIG].	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

k)	Issue No: 13-21-24 Redlynch PC Request for the measures to increase the awareness of the 30mph speed limit and informal crossing point in The Ridge	Lining works undertaken as part of recent carriageway resurfacing works in The Ridge. Installation of the village gates and other signing works provisionally programmed to take place during week commencing 19/09/2022.	That the update is noted.	Area Board
l)	Issue No: 13-21-25 Cholderton PM Request to relocate the 30mph speed limit signs on Grately Road further away from the start of the village.	PC confirmed financial contribution to the proposed works in August 2022. Detailed design work to commence. Works order to be issued in September 2022.	That the update is noted.	Area Board
m)	Issue No: 13-22-02 Coombe Bissett PC Request for the introduction of Road Narrows Warning Signs on Homington Road.	Scheme has been passed to the Signing Team. Scheme awaiting allocation of an engineer to complete design work. As agreed at the previous meeting the lining works will be taken forward on an ad-hoc basis. Lining works to be added into the next ad-hoc lining order issued. PC will be advised when the lining have been ordered in due course.	That the update is noted.	Area Board
n)	Issue No: 13-22-03 Idmiston PC Request to extend the existing 30mph speed limit on Gomeldon Road (Porton end)	Draft TRO amendment issued to the TRO Team to undertake the necessary legal work. It is anticipated that the formal TRO consultation process will be undertaken in October 2022.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

o)	Issue No: 13-22-04 Idmiston PC Improved footway and dropped kerb provision in Porton	Meeting with PC has unfortunately not yet taken place. As the group is aware the PC have compiled a report outlining locations in Porton where new / improved footways and/or dropped kerb provision is required. Officers to work with the PC to consider the locations raised and identify a priority order for taking forward works.	Arrange meeting with PC	PS
6.	Closed Issues			
a)	Issue No: 13-21-2 Landford PC Various Locations Signpost improvements to enable the deployment of a SID	NAL sockets installed in July 2022. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 13-21-7 Downton PC Request for the investigation of alterations to an existing signpost in The Borough to enable the deployment of a SID	Works undertaken in August 2022. Issue has been closed.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

c)	<p>Issue No: 13-22-01</p> <p>Winterbourne PC Request for the introduction of No Through Road signage at the junction of the A338 and Figsbury Road</p>	<p>No Through Road sign relocated from the railway arch to the rear of the Stop sign at the junction of the A338 and Figsbury Road. PC to advise if this has had any impact in reducing commercial vehicles entering the road.</p> <p>An additional No Through Road sign could be provided on the A338 outside of the property called The Elms to better alert motorists travelling north-east that Figsbury Road is a No Through Road. The estimated cost of undertaking this work is £228 (LHFIG Contribution £171 / PC Contribution £57).</p> <p>The existing street nameplate could be replaced with a new sign incorporating a No Through Road symbol and relocated slightly closer to the A338 to better alert motorists travelling south-west that Figsbury Road is a No Through Road. The estimated cost of undertaking this work is £606 (CATG Contribution £454.50 / PC Contribution £151.50).</p> <p>The estimated cost of undertaking both measures is £834 (CATG Contribution £625.50 / PC Contribution £208.50).</p>	<p>CP advised that having discussed this matter with residents of Figsbury Road the relocation of the No Through Road had reduced the number of instances of commercial vehicles accessing the road and no further action was required at this time.</p> <p>The group agreed to close this issue.</p> <p>That the update is noted.</p>	Area Board
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

<p>d)</p>	<p>Issue No: 13-22-10</p> <p>Idmiston PC Request for bus stop clearway marking on Tidworth Road.</p>	<p>The PC have requested the introduction of a bus stop clearway marking on Tidworth Road following concerns raised by residents living opposite the layby that their security is being threatened, as motorists can parking in the layby and look across to their properties.</p> <p>The provision of a bus stop clearway to address the purported security issue is clearly not an appropriate use of the marking. It should be noted that there has never been anything to prevent motorists using the layby and if a bus stop clearway were provided there would be nothing to stop motorists parking in the layby on opposite side of the road directly outside of the residents' properties. This matter has been discussed with the Passenger Transport Unit and whilst they have no reported issues with buses being able to access and make use of the layby, they would have no issue with a bus stop clearway being marked at this location in support of the operation of local bus services. It should be noted that in addition to the provision of the painted road marking a bus stop clearway sign would need to be erected to make the marking legally enforceable, otherwise motorists would continue to be able to legally park in the layby.</p> <p>The estimated cost of undertaking this work is £1,941 (LHFIG Contribution £1,455.75 / PC Contribution £480.25). [Note: Figure includes a 25% contingency].</p> <p>[Note: If lining works are taken forward on an ad-hoc basis the proposed costs would be reduced by £500].</p>	<p>The group discussed this issue but did not support it undertaking the provision of a bus stop clearway marking at this location and as such the issue has been closed.</p> <p>That the update is noted.</p>	<p>Area Board</p>
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

e)	<p>Issue No: 13-22-11</p> <p>Firsdown PC Request for speed limit assessment on the length of the A30 in Firsdown</p>	<p>The Department for Transport (DfT) changed the criteria for the setting of speed limits in 2006, as part of this change the DfT required local highway authorities to undertake a speed limit review on all 'A' and 'B' class roads in its jurisdiction. This review was completed in 2009. Since then speed limit reviews have only been undertaken on 'A' and 'B' class roads if there have been significant changes to the physical layout of the road on the basis that if there had been no significant changes any re-review would only result in the same recommendation and would not be an effective use of Council resources.</p> <p>There have been no significant changes to the section of A30 where a re-review has been requested and as such a speed limit assessment is not considered necessary.</p> <p>However, it is permissible for the group to support this request and fund a speed limit assessment at the location in question.</p> <p>The cost of a formal speed limit assessment is £2,500 (LHFIG Contribution £1,875 / PC Contribution £625).</p>	<p>The group discussed this issue but did not support undertaking a speed limit assessment at his location and as such the issue has been closed.</p> <p>That the update is noted.</p>	Area Board
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

7.	Other Items		
a)	Highway Maintenance Update	PS advised the group that GA had provided him with an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2022/2023 financial year. A copy of the information provided by GA is attached as Appendix 1 . PS advised that any questions about this information should be directed to GA in the first instance.	<p>RB asked if PS was aware of any dates for proposed works in Southampton Road, Alderbury as he was struggling to find anybody who could provide an indication as to when this work was planned for and that the inability to find this information was harming the Council's reputation within the parish. PS advised that he would make some enquiries into this matter and provide a response to RB.</p> <p>That the update is noted.</p> <p>PS</p> <p>Area Board</p>
8.	Date of Next Meeting:	2 nd November 2022	

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £22,771.46 in the LHFIG allocation available for the 2022/2023 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.

Notes from Southern Wiltshire LHFIF – 4TH May 2022

Resurfacing

- C56 Portway, Old Sarum – Postponed due to budget constraints
- Tunnel Hill/Lights Lane Alderbury – Postponed due to budget constraints
- Church Lane, Farley – Postponed due to budget constraints
- Southampton Road, Alderbury (Old A36) – Awaiting programming
- The Street, Farley – Awaiting programming
- The Borough Downton And Equivalent Side Oxbow Areas – Oxbow area only – Programmed for 26-27/10/2022.
- A338 Junction Broken Cross To Laverstock – Postponed due to budget constraints

Surface Dressing

- A27 Whiteparish 40mph to County Boundary – Works completed
- High Street, Porton – Pre surface dressing patching 2022, surface dressing 2023
- West Dean Road, West Grimstead – Programmed for 22/08/2022
- B3080 Downton to Woodfalls County Boundary – Works completed
- Shute End Road, Alderbury – Programmed for 21/08/2022

Microasphalting

- Glendale Crescent – Access issues due to narrowness of road and access for machinery Looking for alternative method of treatment
- Potters Way Laverstock – Programmed for 12/09/2022

Reactive Patching

- A338 Allington near Boscombe club
- U/C Allington Track Allington nr A338 junction.

Footway Reconstruction

- Greenes Mead, Redlynch – Starting 8th September for 9 days
- Downsview Road, Laverstock (Part of) – Date to be confirmed.
- Kingsbourne Close, Winterbourne – Date to be confirmed, but likely to be at the end of the financial year.

Only a small budget is now left for this process, so will hold on to it should any emergencies occur.

Slurry Seal

Sites have been identified, but no programme available yet from Major Maintenance team.

Hand Lining

Programme still being undertaken, but due to finish the end of this month. Any sites not done, will be put on next year's programme, unless the site is down for Major Maintenance.

